

**NEW YORK STATE ASSOCIATION OF
FAMILY AND CONSUMER SCIENCE EDUCATORS**

CONSTITUTION

ARTICLE I

NAME

Section 1. Name

This organization shall be known as the New York State Association of Family and Consumer Science Educators **(NYS AFCSE)**.

Section 2. Description

NYS AFCSE is a non-profit organization consisting of members who elect officers and committees and who volunteer their time and services to fulfill its educational purposes. No part of the net earnings of this organization is to be used for the personal benefit of any individual member. All assets are to be used exclusively to improve curriculum and procedures in teaching Family and Consumer Sciences **and to promote Family and Consumer Sciences education.**

Section 3. Affiliations

The association shall be affiliated with organizations deemed suitable by the Executive Board.

ARTICLE II

PURPOSES

Section 1. Purposes

The purposes of this organization shall be:

- a. To provide an official state-wide organization devoted primarily to improving and enriching all aspects of the teaching of Family and Consumer Sciences.
- b. To unify interests and efforts in strengthening the program of Family and Consumer Sciences **E** education in the schools and colleges of New York State.
- c. To stimulate and coordinate research and experimentation in the field of Family and Consumer Sciences **s** education.
- d. To interpret Family and Consumer Sciences **s** education in the light of changing needs.

ARTICLE III

DIVISIONS

~~Section 1. County and District Associations~~

~~Family and Consumer Science Educators shall be grouped to form local membership units of the New York State Association of Family and Consumer Science Educators.~~

Section ~~2~~ 1. Areas

Family and Consumer Sciences educators shall be grouped to form local membership units (i.e., Areas) of NYSAFCSE. These Areas are ~~Local membership units~~ to be set up as described in the New York State Association of Family and Consumer Science Educators Handbook.

ARTICLE IV

MEMBERSHIP AND DUES

Section 1. Membership

Individuals who qualify under the provisions of the ~~Bylaws~~ shall be eligible for membership in ~~the association~~ NYSAFCSE.

Section 2. Dues and Fiscal Year

Dues for membership groups and fiscal year shall be established in the ~~Bylaws~~.

ARTICLE V

OFFICERS AND EXECUTIVE BOARD

Section 1. Elected Officers

Elected officers of the organization shall consist of President, President-Elect, Vice President, Recording Secretary, Corresponding Secretary and Treasurer. The elected officers shall serve as the Executive Committee.

Section 2. Executive Board

The elected officers of ~~the organization~~ NYSAFCSE, the immediate Past-President, Area Coordinators, and chairpersons of the standing committees shall comprise the Executive Board.

Section 3. Term of Office

Election to office of President, Vice President, Recording Secretary, Corresponding Secretary and Treasurer shall be for two year terms. Election to President-Elect shall be for a one year term. The President-Elect shall automatically succeed the President; the President shall then serve a one year term as immediate Past President.

Section 4. Qualifications

Any elected officer shall be an active, retired, or lifetime retired member of ~~the Association~~ NYS AFCSE, the New York State Association ~~of for~~ Career and Technical Education (NYS ACTE), and the Association for Career and Technical Education (ACTE).

President-elect candidate shall have previously served as a member of the Executive Board.

ARTICLE VI

COMMITTEES

Section 1. Standing Committees

Standing committees established in the ~~Bylaws~~ shall be appointed by the President, with the advice and approval of the Executive Board.

Section 2. Representatives to the New York State Association for Career and Technical Education

The President or designee shall serve as the representative to the New York Association for Career and Technical ~~Educators~~ Education.

Section 3. Representatives to the New York State Council of Educational Associations

The President or designee shall serve as the representative to the President's Sub-Council of the New York State Council of Educational Associations.

Section 4. Special Committees and Officers

Provision for appointment of other committees and officers shall be established in the Bylaws.

ARTICLE VII

MEETINGS

Section 1. Meetings and Quorum of Executive Board

The Executive Board of the organization shall meet as many times each year as the President of ~~the Association~~ NYS AFCSE deems necessary, with a minimum of two. One-third of the filled positions on the Executive Board shall be a quorum. Action may be taken in person, electronically, by mail or by phone.

Section 2. Annual Membership Meeting

~~The New York State Association of Family and Consumer Science Educators~~ NYS AFCSE shall hold at least one general meeting ~~facsimile~~ for the membership in each school year. ~~The length, the time, the place and general purpose shall be decided by the Executive Board.~~ The President shall designate

one Executive Board meeting as the annual membership meeting. This membership meeting shall be publicly announced and shall be open to all members to attend.

Section 3. Annual Business Meeting

~~The Association~~ **NYS AFCSE** shall conduct its annual business with members, as prescribed by the Executive Board, **during the annual membership meeting. The President shall designate one Executive Board meeting as the annual membership meeting at which the annual business meeting will be held. This business meeting shall be publicly announced and shall be open to all members to attend.**

ARTICLE VIII

PROCEDURE

Section 1. Procedure

ROBERT'S RULES OF ORDER, REVISED shall govern the proceedings of the organization, except when in conflict with the **C**onstitution and **B**ylaws of NYS AFCSE.

ARTICLE IX

QUORUM

Section 1. Quorum

The members present at any **properly** **publicly** announced **annual** business meeting ~~of the general membership~~ shall be considered a quorum.

ARTICLE X

TERMINATION OF THE ASSOCIATION

Section 1. Termination of the Association

In the event that ~~the New York State Association of Family and Consumer Science Educators~~ **NYS AFCSE** should dissolve, its assets shall be equally distributed among New York State colleges of Family and Consumer Sciences for the purpose of establishing scholarships for Family and Consumer Sciences **E**ducation **M**ajors.

ARTICLE XI

AMENDMENTS

Section 1. Amendment Proposals

Suggestions for amendments or revision of the Constitution ~~and Bylaws~~ of ~~the Association~~ **NYS AFCSE** may be presented to the Executive Board by any member of the organization or by a committee appointed for such a purpose.

Section 2. Approval by Executive Board

All proposed amendments or revisions to the Constitution shall be submitted for a vote of the Executive Board, and must be approved by a majority vote before being presented to the membership of ~~the organization~~ **NYS AFCSE**. Amendments rejected by the Executive Board must be submitted for a membership vote when such is requested in writing by two thirds of the general membership.

Section 3. Approval by Membership

Proposed amendments **or revisions** to the Constitution ~~and Bylaws~~ approved by the Executive Board must be presented to the membership in a mail and/or messenger service and/or electronically communicated ballot with a return date of six weeks before the ~~business meeting at the statewide convention~~ **Executive Board meeting designated as the annual membership meeting at which the annual business meeting will be held**. Amendments to the Constitution must have the approval of two thirds of active members responding. ~~Amendments to the Bylaws must have the approval of the majority of active members responding.~~

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BYLAWS

ARTICLE I

MEMBERSHIP AND DUES

Section 1. Eligibility

Membership in the New York State Association of Family and Consumer Science Educators (**NYS AFCSE**) shall consist of seven **member** types: active, advocate, associate, beginning teacher, student, retired, and lifetime retired.

Section 2. Types of Membership

All membership levels will receive publications and have voting privileges.

a. Active Member - Active members shall be teachers and administrators of Family and Consumer Sciences in **NYS New York** who hold a degree or certification in any field of Family and Consumer Sciences and who have been actively engaged in Family and Consumer Sciences education for at least one year.

b. Advocate Member - Advocate members shall be any person who is not actively engaged in teaching Family and Consumer Sciences but is interested in its programs.

c. Associate Member - Associate members shall be teachers and administrators who are not gainfully employed in Family and Consumer Sciences education in **NYS New York** and hold a degree or certification in any field of Family and Consumer Sciences.

d. Beginning Teacher - Beginning members shall be first year teachers of Family and Consumer Sciences education in **NYS New York**, and hold a degree or certification in any field of Family and Consumer Sciences.

e. Student Member - Student members are college students pursuing a degree or certification and seeking teacher certification in Family and Consumer Sciences education.

f. Retired Teacher - Retired members are teachers of Family and Consumer Sciences education and hold a degree or certification in any field of Family and Consumer Sciences and whose retirement begins during the school year covered by the membership application.

g. Lifetime Retired - Lifetime members are teachers of Family and Consumer Sciences education in **NYS New York** and hold a degree or certification in any field of Family and Consumer Sciences. Members may elect lifetime membership and pay a one-time fee for membership the year their retirement begins.

Section 3. Dues and Fiscal Year

- a. The dues for the membership shall be established in accordance with the budgetary needs of ~~the Association~~ **NYS AFCSE** by action of the Executive Board, with changes to be approved by a majority vote of membership ~~attending the annual business meeting~~. **at the Executive Board meeting designated as the annual membership meeting at which the annual business meeting is held.**
- b. Dues for advocate membership shall be the same as those for active membership.
- c. Dues for student membership and retired members shall be established by the Executive Board, not to exceed ~~one~~ that of active members.
- d. Dues for lifetime retired shall be established by the Executive Board.
- e. Dues for new members received by the organization treasurer shall be credited to the fiscal year beginning the day they are received.
- f. Cyclical billing will be used.
- g. The fiscal year shall be from July 1 through June 30.

ARTICLE II

ELECTION AND DUTIES OF OFFICERS

Section 1. Election

- a. A nominating committee consisting of three members shall be appointed to prepare a ballot to be submitted to **all** ~~the active, associate, and reserve~~ members via mail and/or messenger service and/or electronic communication. Space on the ballot shall be provided for additional nomination by the membership.
- b. Officers shall be elected by mail ballot with such ballots to be mailed via mail and/or messenger service and/or electronically communicated to the membership by March 1 and with a return deadline of a March 31 postmark **or signed delivery slip or electronic date/time stamp.**
- c. The President-Elect, Vice President and Corresponding Secretary shall be elected in the spring of each odd year and the Recording Secretary and the Treasurer shall be elected in the spring of each even year.
- d. Officers shall be elected by a plurality of the votes cast by active members and shall take office on July 1 of the year elected.

Section 2. Vacancies

Any vacancy occurring in the Executive Board ~~by reason of resignation or death of an officer~~ shall be filled **by an appointment of the president, until the next election by the highest ranking officer,** subject to the approval of the remaining members of the Executive Board. **This appointment would last until the next scheduled election.**

Section 3. Duties and Responsibilities of Officers

a. The duties and responsibilities for each office shall be performed as outlined in the NYS AFCSE Handbook of the Association with such additions as may be deemed necessary by the Executive Board.

b. Those failing to fulfill the responsibilities of their position shall be removed by a majority vote of the executive board.

ARTICLE III

STANDING COMMITTEES

Section 1. Appointment to Membership

a. There shall be standing committees consisting of Awards, Convention, Employment Service, Finance, Legislative, Membership, Newsletter, Nominations, Public Relations/Marketing, Scholarship, Historian, Professional Development, Constitution and Handbook, Research and Publication, Teacher Recruitment and Retention, FCCLA, SED and Liaison, and UFCS. Committees may be added or deleted as the President deems necessary.

b. Annual membership to committees shall be by appointment of the President with the advice and approval of the Executive Board. Appointments to vacancies on standing committees shall be made by the President.

c. The chairpersons of the standing committees shall be appointed for two year terms.

d. The President shall be ex-officio member of all standing committees except the Nominating Committee.

Section 2. Duties and Responsibilities of Standing Committees

The duties and responsibilities for each Standing Committee shall be performed as outlined in the NYS AFCSE Handbook ~~of the Association~~ with such additions as may be deemed necessary by the Executive Board.

ARTICLE IV

OTHER COMMITTEES AND OFFICES

Section 1. Special Committees

Special committees shall be appointed by the President upon his/her own initiative, at the instruction of the Executive Board or upon request of the members at the ~~annual meeting~~ Executive Board meeting designated as the annual membership meeting.

Section 2. Area Coordinators

Each local unit shall provide for an Area Coordinator to assume leadership responsibilities.

Section 3. Duties and Responsibilities of Appointed Officers

The duties and responsibilities of appointed officers shall be performed as outlined in the NYSAFCSE Handbook ~~of the Association~~ with such additions as may be deemed necessary by the Executive Board.

ARTICLE V

AMENDMENTS

Section 1. Amendments

~~Amendments to the bylaws shall be processed in the same manner as the amendments to the constitution. Amendments to the bylaws must have the approval of the Majority of active members responding.~~

Proposed amendments to the Bylaws approved by the Executive Board must be presented to the membership in a mail and/or messenger service and/or electronically communicated ballot with a return date of six weeks before the Executive Board meeting designated as the annual membership meeting at which the annual business meeting will be held. Amendments to the Bylaws must have the approval of majority of active members responding.

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Constitution & Handbook Committee

- Michele Shirkey, Chairperson 1984 – 86
- Update - Barbara J. Jones, Chairperson, 1991
- Update – Martha Frost, 1993
- Update -Jo-Ann Rascoe, 1997, 1999, 2002
- Update – Theresa Phillips, 2005
- Jennifer Fritz, Chairperson February 2009 – 2011
- Update – Eleanor A. Sicluna, 2012, 2013 Chairperson, 2011-Present